



## RECITAL PACKET

### SHOW DATES/TIMES:

DECEMBER 10TH:  
5:30 PM

DECEMBER 11TH:  
3:00 PM

**Holiday Showcase Webpage: [dancemechanix.biz/holiday-showcase](http://dancemechanix.biz/holiday-showcase)**  
**[CLICK HERE TO VISIT THE SHOWCASE WEBPAGE](http://dancemechanix.biz/holiday-showcase)**

This special webpage has been set up to keep you informed about everything you need to know for the Holiday Showcase! Please check it often as it will continue to be updated with new information as it becomes available. It's your "GO TO" for information related to the Holiday Showcase!

### *Two Different Shows - Why?*

We take many factors into consideration in planning our performances, but the most important factors are: 1) making sure our youngest and most beginning dancers are not overwhelmed with too many performances, 2) making sure that the length of the show is acceptable to our viewing audience, and 3) doing our best to ensure that most parents/family members are able to attend one show and see all of their dancers' recital numbers. **It's a difficult balance!**

For this year's Holiday Showcase, we have taken all of this information into account and have decided that we will have **2 different shows**. We hope that this creates smaller time commitments and keeps our shows at an ideal viewing length for our audiences. Each of the shows will be NO more than 2 hours in length. We have done our very best to try to keep kids in only **one** show, but as you might imagine, **in some situations, this is an impossible task!** If your dancer is slated to be in both shows, you will be emailed some information regarding special accommodations.

### *Performance Time, Date & Location*

#### **SHOW A: SATURDAY, DECEMBER 10th**

5:30 pm - Performance Time | CALL TIME FOR ALL DANCERS: **5:00 pm**

#### **SHOW B: SUNDAY, DECEMBER 11th**

3:00 pm - Performance Time | CALL TIME FOR ALL DANCERS: **2:30 pm**

#### **LOCATION:**

Valley Center High School ([click for google map](#))  
9600 N. Meridian Ave.  
Valley Center, KS 67147

## List of Performance Dances / Running Order

- **[Click here for a LIST OF PERFORMANCE DANCES](#)** (by day of the week and class) for you to determine which show(s) your dancer will perform in. This list also includes the Running Order for both shows as well as the Dress Rehearsal call times.
- Please note that we have done our best to make these show selections as convenient as possible for all families. **We are not able to make any additional changes or accommodations to this show order.**

## Mandatory Dress Rehearsals

### **SHOW A DRESS REHEARSAL: FRIDAY, DECEMBER 9th**

Dress Rehearsal begins at 4:30 pm. [CLICK HERE](#) for specific call times.

### **SHOW B DRESS REHEARSAL: SATURDAY, DECEMBER 10th**

Dress Rehearsal begins at 10:00 am. [CLICK HERE](#) for specific call times.

- We will have MANDATORY dress rehearsals for all dances on the dates listed above.
- We have done our best to estimate the time that each dance will rehearse on stage. In order to ensure that we are as efficient and timely as possible, **each dancer must report to the venue, in FULL COSTUME, HAIR & MAKE UP, by the assigned CALL TIME.** At your assigned call time, a member of the staff will gather the dancers to run the dance backstage and get them lined up for their stage rehearsal time. Even if a friend tells you that we are not "on schedule", please plan to be STAGE READY at your CALL TIME unless we have noticed you otherwise.
- Please **ARRIVE 15 minutes BEFORE** your assigned call time "block" to be sure that your dancer is in full costume, including hair, make up and shoes, and ready to be on stage at their assigned call time. Call time = STAGE READY! So you will need to arrive 15 minutes early in order to be STAGE READY at the CALL TIME!
- There will be seats marked in the auditorium for the dancer(s) to watch the rehearsal while they wait for their time on the stage. Staff members will come and find them when it is time for them to go to the stage for their performance. Once you arrive, please check your bags in your assigned dressing room (room assignments will be posted later) and find your dancer(s) class in the marked seating in the auditorium.
- Dancers are encouraged to watch as much of the rehearsal performance as possible as **they will not be allowed to go in and out of the auditorium during the performances.**
- **IMPORTANT NOTE:** In order to ensure that our youngest dancers are not at the Dress Rehearsal too late, we have created a Dress Rehearsal Running Order that may be **DIFFERENT THAN THE ACTUAL SHOW RUNNING ORDER for Show A.** Please be aware of this for planning your quick changes for the show. Please review the SHOW Running Order and if you have less than 3 dances in between numbers, make arrangements to bring your costume to the backstage area for a "Quick Change".

## Recital Fee

- Each participating dancers will incur a \$15 Recital fee. This fee helps to offset the many costs associated with offering this performance opportunity.
- Each family will receive a professional DVD of the performance **included** in this Recital Fee.

## Costumes Rental and Accessory Information

- To keep the cost of dance to a minimum, MDM is happy to be able to provide your dancers with **rented costumes** for this Holiday Showcase performance! Your costume fees have been posted to your online account already (\$30 per costume). You may pay costume rental fees online (debit/credit cards) or at the front desk (cash/checks). **COSTUME FEES ARE DUE ON NOVEMBER 5th and must be paid in order to check out your Showcase costume**
- **We will check out costumes to your dancer(s) the week of November 14th.** Costumes will be available to be checked out from out from classroom or the lobby in which the class takes place, during the regular class time, beginning the week of November 14th. Dancers ages 12 and under must have their costume checked out by an adult. Dancers 13+ may check out their own costume. Further details will be emailed.

### **COSTUME RENTAL TERMS**

**These will be agreed to by checking out the costumes.**

- The costume and all of its accessories should be returned at the venue at the conclusion of the performance.
- A non-refundable fee of \$50 will be charged for costumes not returned by the set due date.
- Please do not remove any sizing tags or make any alterations to the costume without prior approval from the studio.
- The costume rental fee includes a cleaning fee for this costume. Renters are not responsible for cleaning costumes but will be held responsible for *damage* to the costumes during rental including stains, tears, etc. Be sure to note any existing damage or stains when you sign for your costume. Excessive cleaning and/or repair costs will be the responsibility of the renter.
- Costume renters should check to be sure they have all parts and the correct item #s are recorded for their costume before leaving the studio when they sign for costumes.
- Students are responsible for providing their own items as listed in the Parent Portal.
- It will be your responsibility to return all of your rented costumes at the designated times and location. **Any costumes that are not returned will be subject to a \$50 non-refundable fee.**

- It will be your responsibility to bring your rented costume to both the Dress Rehearsal and the Showcase performances. You will check your costume back in at the conclusion of the Showcase performance **in your assigned dressing room**. We will have volunteers to assist you with this process. **Please bring a change of clothes and do not leave the Showcase performance without checking your rented costume back in to the appropriate volunteer. Any costumes that are not returned will be subject to a \$50 non-refundable fee.**

- Information about costume accessories (color of shoes, tights, leotards, leggings and hair) will have been uploaded to the "Costume" section of your Parent Portal the week of **November 14th**. Please check it for details about the costume accessories you will need to provide/wear.
- **NO EATING will be allowed while in costume or in the auditorium!** Please be sure that you help us to enforce this policy so that we will be able to continue to provide this rental service to our dancers!

## *Dressing Room Information*

- Dressing room assignments will be posted on our Holiday Showcase information webpage the week of the performance.
- We have a large volunteer staff who will be in the dressing rooms to assist your dancer(s) with any needs they might have. These volunteers will be well trained and will help keep your dancer safe and on time. Unless you are volunteering, you do not need to plan to stay in the dressing rooms.
- Please have young dancers bring an activity to keep them busy during their waiting time in the dressing room (iPad, coloring book and washable crayons/colored pencils, board games, etc.).
- As a courtesy to the audience, **dancers are not allowed to go back and forth between the dressing room and the auditorium**. We ask that dancers stay in the dressing room for the duration of the act they are dancing in. Our parent volunteer team will assist with any needs they might have and ensure their safety to and from the stage.
- Water bottles can be brought into the dressing room, but no other drinks are allowed.
- No men allowed in the women's dressing rooms.
- Be mindful of taking pictures in the dressing rooms as dancers may be changing in the background.
- You will return your costumes to the volunteer attendant in your assigned dressing room.

## *Tickets & Watching the Show*

- Tickets for RESERVED seating will be available online beginning November 1st. You can also find a link to ticket sales on our Holiday Showcase webpage. Any remaining tickets will be sold at the door, but please note that in the past, we have not had many tickets available at the door and so advance purchases are **strongly recommended**.
- Tickets are \$15 for adults, \$10 for children (ages 3 - 17), and lap children (ages 2 and under) are free of charge. A small convenience fee will be added to all tickets purchased online. To avoid fees, you can purchase tickets at the front desk with cash or check.
- If your dancer is only in 1 Act and wishes to sit in the audience to watch the other act, you will need to purchase a ticket for your dancer as well.
- **PLEASE READ:** To avoid distractions to our viewing audience, **we ask that you remain seated for the duration of the act**. You are welcome to leave at intermission. It is important that this policy is followed as it is a courtesy not only to the dancers, but to the audience members around you as well.

## *Hair Requirements*

- All dancers in the "Tiny Dancer" classes should have their hair pulled back away from their face. A bun is preferable, but if hair is too short for a bun, just pull the hair back away from the face.
- All other dancers are required to wear their hair in a high ballet bun with no part. When looking at the dancer from the front, you should see the top of their bun. **A bun tutorial (done by a dance dad!) can be seen by [clicking here](#)!** We prefer that "donuts" are not used.

## *Make up Requirements & Suggestions*

- Make up is required for all dancers ages 6 and up so that the audience can see their face on the stage. We ask that you use eye shadow, pink blush, and red lipstick. Mascara, eyeliner, and false lashes are optional. For dancers under age 6, pink blush and red lips are all that is necessary.
- Eye shadow recommendation: We recommend using Maybelline number "040 Charcoal Smokes". An Amazon link to this recommended shadow can be found by [clicking here](#).
- Lipstick recommendation: We recommend using the "Blue Red" color of Lipsense lip color along with the "Glossy" Lipsense Gloss. It is available on Amazon, at Attitudes, as well as through several studio mom's who are representatives. We use this lip color because it does not smear, bleed, or even come off (without soap and water)! If you do not want to purchase a Lipsense lip color, you may choose any true red lip color, but please try to use one that is a "color-stay" formula so that the lipstick does not stain the costumes.
- Make Up Tutorial: **You can view a quick make up tutorial by [clicking here](#).** Please note that the eyeshadow used in this tutorial is different than the one we now recommend, but the technique is the same.

## *Winter Merchandise & Flower Sales*

- We will have a **limited** amount of new Winter merchandise available for sale at the show. We will begin selling merchandise at the Dress Rehearsal and when it's gone, it's gone! We may take orders at the show, but cannot guarantee that orders will arrive before Christmas.
- We will have flower bouquets (dozen assorted roses) available for purchase for **\$10**. We strongly encourage you to **PRE-ORDER them online** through the Showcase webpage. **PRE-ORDERS ARE DUE BY DECEMBER 5TH**. We will have a very limited amount of flowers available to purchase onsite. Once they are gone, they are gone! To ensure your dancer has flowers, you can pre-order a flower bouquet online on the Winter Showcase webpage.

## *Pictures, Videos and DVD Orders*

- You are welcome to take videos and non-flash pictures of the DRESS REHEARSAL performances, but **NO video taping or flash photography is allowed during the performances. Flash photography is especially dangerous to the dancers on stage, so please make extra sure that your flash is OFF while taking pictures.**
- MDM owns the right to all of the choreography performed during the Holiday Showcase. Please do not post choreography in its entirety on any social media site; unless you give credit to the choreographer.
- Each family will receive a professional DVD of their dancers' performance INCLUDED with the \$15 Recital fee.
- If you would like to purchase additional copies of the DVD or purchase a USB version instead, they are available for approximately **\$25**. To order, please complete an order form envelope with enclosed payment and drop it in the box at the merchandise table or at the front desk.

## *Volunteer Help Needed!*

It takes MANY volunteers to facilitate this production! If you are able to volunteer to help with our many backstage and dressing room needs, please sign up by [CLICKING HERE](#). Thank you in advance for helping when and where you can...we couldn't offer these performances without your help!

**[CLICK FOR A VOLUNTEER FORM!](#)**